

	San Pedro Neighborhood Council Port Security Committee Meeting Minutes Date: 11/16/04 6:00pm CSPNC Empowerment Zone 381. W. 7th Street San Pedro, CA 90731		
Chair:		Lonna Calhoun	
Committee Members:	CSPNC: Ray Burch, Sue Castillo, Linda Grimes, Dan Pasley, Sal Pardo, Tom Villager, Joe Gatlin NSPNC: Esther Ek, Carlos Garcia Ray Vincent		
Attendees:	Sue Castillo, Dan Pasley, Esther Ek, Carlos Garcia, Ed Vincent, Lonna Calhoun, Ray Burch, Linda Grimes		

Review of Minutes 10/19/04: The minutes were reviewed and approved

Suggestion for name change from CSPNC Port Security Committee to Harbor Safety and Security Committee: It was discussed that the name of the committee be changed to reflect more general concerns of the committee such as the concern for implementation of a written emergency and evacuation plan in the hands of all stakeholders. It was agreed that the name of the committee be changed to Harbor Safety and Security Committee.

Suggestion of narrowing focus with specific time lines and member duty lists: Extensive discussion ensued about what realistic goals of the committee should be. These parameters will be outlined in the revised mission statement.

Revisit Commission Statement for changes: The current mission statement as decided upon at the meeting of 10/19/04 was reviewed. Several changes were recommended and it was decided that the committee would continue to work on verbiage that could be used in explaining our committee and goals to interested parties, all NC's and officials we will contact requesting information and assistance.

The committee reviewed the existing mission statement and changed the verbiage from:

The goal of this committee is to unify all impacted neighborhood councils with the mission of jointly addressing the issue of port security and community safety. The committee commission is to research what has been done, what is being done and what is not being done to protect the citizens of our community; to connect with and hold accountable the departments and persons responsible for port security and community safety; to assist in the dissemination of information regarding port security and community safety to community stakeholders; and to ensure an understanding by all concerned that this issue is of the highest priority to San Pedro stakeholders.

TO:

The Committee on Port Safety & Security (COPSS) intends to unify all Harbor area Neighborhood Councils and concerned community organizations with a single mission to ensure the safety of those who live and work in or near the Ports of Los Angeles.

The Committee's goals are to:

- *Research what has been done, what is being done, and what needs to be done to secure the Ports and safeguard the community*
- *Assist in the dissemination of this information to Harbor Area Stakeholders*
- *Promote accountability for safety and security among Port Management, City, County, State and Federal governmental bodies*
- *Create a sense of urgency by all concerned that this issue is a high priority to all Harbor Area Stakeholders*

Discussion regarding members' suggestions for people and organizations to resource: It was reaffirmed that this committee should have at least one representative from all three San Pedro NC's as well as Harbor City and Wilmington. To be effective all NC's should take joint ownership of this issue and become a unified body that will disseminate and share information with the stakeholders and the NC Board Members. It was discussed that as the committee proceeds with researching information, requiring department reports, and making contacts with persons influential to port security and community safety that a communication plan should be implemented whereby reports are given on a rotating basis to each council and that individual committee members will share those reports with their own respective councils. In this manner, communication will be consistent, more forthcoming and shared equally. Forums and other public assemblies should be jointly hosted to emphasize the unity of focus on the issue of port security and community safety.

Committee members decided that the first priority was to get on the agenda of each NC Council in San Pedro, Wilmington and Harbor city and request a written letter of support of the committee. This show of solidarity and support will assist in any further negotiations with aforementioned parties and persons.

Determine action items and duty list: Action item is to work towards letters of support. A Draft letter will be written by Linda Grimes and Dan Pasley for committee review. Sue Castillo will put our support memorandum request on the agenda for the CSPNC Board meeting for 12/6/04.

Adjournment: The meeting adjourned at 7:45pm

Respectfully Submitted by:

Lonna Calhoun, Chair
Harbor Safety and Security Committee,